

DEPARTMENT OF THE ARMY
GENERAL STAFF, UNITED STATES ARMY
INTELLIGENCE DIVISION
STRATEGIC INTELLIGENCE SCHOOL
WASHINGTON 25, D. C.

19 November 1948

Colonel Burton C. Andrus
Personnel Branch
Intell Div. Pentagon

Dear Colonel Andrus:

It is with great pleasure that I offer you my congratulations upon your selection as a student at the next session of the Strategic Intelligence School, which convenes on 3 January 1949. Your selection presents you with an opportunity to equip yourself more fully for the position you will occupy upon graduation.

The School curriculum is divided into two phases of six weeks each. The first phase is devoted to consideration of the principles of Strategic Intelligence, the techniques of collection, the several factors involved in national war potential, and current surveys of the major world areas. During the second phase, the student will perform guided research on specified nations, and will prepare an estimate of the total war potential of his assigned nation. After graduation from the Strategic Intelligence School, those officers who are destined for the military or air attache systems attend an orientation course lasting about four weeks which covers administration, finance, cryptography, etc.

On your arrival at the school those of you who are attaches-designate will receive a copy of the latest station report from the country to which you will be accredited. This report will describe living conditions at your future station and furnish a guide as to what clothing, equipment, etc., will be necessary. I suggest that you do not make purchases of clothing or furniture other than standard items that you need anyway and which you can buy to advantage where you are, before you come to Washington. After you arrive here, you will have ample opportunity to buy clothing, household goods, an automobile (under certain restrictions), food stocks, and anything else essential to your job, at a saving probably greater than you can effect at your Post Exchange.

You are entitled to ship 175 pounds of baggage on your temporary duty orders. Most officers find it expedient to store the remainder of their household goods at their old station until they can issue exact shipping instructions from Washington.

A word about the housing situation here in Washington. Much to our regret, there are only a limited number of bachelor quarters, and government quarters for dependents are not available. The Housing Assistance Office of the Officers' Service Center helps many newcomers to get located. I advise you to write the Housing Assistance Office, Room 2A320, The Pentagon, Washington 25, D. C. at once, furnishing your date of arrival and describing your needs.

If the orders detailing you to the School read that you have been attached to the Intelligence Division, for temporary duty, and if your previous station was not in Washington, or vicinity, you will receive per diem as indicated in the following schedule:

	<u>Gov't. Qtrs. Occupied</u>	<u>Gov't. Qtrs. Not Occupied</u>
1st 30 days of temporary duty	\$4.00 per day	\$7.00 per day
2nd 30 days of temporary duty	\$2.00 per day	\$4.00 per day
Remainder of temporary duty	Nothing	\$2.00 per day

If possible, plan to arrive here several days in advance of the opening of school so that you can settle your living problems before starting to work. If you intend to stay at a hotel, you should make your reservations as far in advance as you can, stipulating the number of days that you intend to stay in any one hotel.

I hope that these suggestions will help you in establishing yourself in Washington, and will free your mind of some worry, at least, about the details of proceeding to your overseas assignment, if you have one. I again convey my congratulations on your detail here, and extend to you a hearty welcome to the Strategic Intelligence School.

Sincerely yours,



CHARLES A. PYLE
Colonel, GSC
Commandant