

CIRCULAR }
No. 250 }WAR DEPARTMENT
WASHINGTON 25, D. C., 17 August 1946

Effective until 17 February 1948 unless sooner rescinded or superseded

Section

ALLOTMENTS--WD Cir. 186, 1946, amended	I
CONSULTATION SERVICE--At training centers.....	II
FUNDS--Policies in the use of "Welfare of Enlisted Men" funds under appropriation "Quartermaster Service, Army".....	III
INDUSTRIAL COLLEGE OF THE ARMED FORCES--Change in address.....	IV
LANGUAGE AND AREA TRAINING--Postwar program.....	V
PARACHUTES AND PARACHUTE JUMPS--Authorizations and instructions.....	VI
PHOTOGRAPHER--Use of identification cards, WD AGO Forms 11-176 and 11-197.....	VII

I. ALLOTMENTS. WD Circular 186, 1946, as amended by section I, WD Circular 240, 1946, is further amended as follows:

1. PARAGRAPH 9e. Delete sentence which reads "All travel with troops as defined in AR 55-4820 as amended," and substitute therefor, "All travel incident to troop movements."

2. Paragraph 9l is added as follows:

9. APPROPRIATION, FINANCE SERVICE, ARMY, 2170425

Allotment	Purpose
* * * 1. Travel of attendants 701-48 P432-02 A2170425 S99-999	* * * * * Travel of medical attendants accompanying patients including return of attendants to proper station.

3. PARAGRAPH 10. That portion which reads "(except as provided in par. 9h and 1)" is amended to read "(except as provided in par. 9h, 1, and 1)."

4. Paragraph 15 is added as follows:

15. APPROPRIATION, GOVERNMENT AND RELIEF IN OCCUPIED AREAS, WAR DEPARTMENT, 2170260

Allotment	Purpose
a. Travel of civilians, Military Government, European Area 701-11 P415-02 ¹ A2170260 S99-999	All travel of civilians engaged in, or recruited for service incident to Military Government or Civil Affairs activities in foreign areas, European Area.
b. Travel of civilians, Military Government, Asiatic Area 701-12 P415-02 ¹ A2170260 S99-999	All travel of civilians engaged in, or recruited for service incident to Military Government or Civil Affairs activities in foreign areas, Asiatic Area.

1 Specific object class numbers other than 02 may be added as follows:

- 03 Transportation of things
- 04 Communications services
- 05 Rents and utility services
- 07 Other contractual services

Allotment numbers followed by note ¹ are available for transportation of dependents and household goods when authorized by law and pertinent regulation. Supplies and materials required for packing and crating of household goods will be obtained through normal supply channels.

(AG 130 (14 Aug 46))

II. CONSULTATION SERVICE. Training center consultation services have functioned in the majority of training centers. For those training centers that do not have this service available, a clinic or similar set-up will be established as soon as possible in accordance with the following plan:

1. This service will be operated under the direction of the neuropsychiatrist with the assistance of a clinical psychologist, psychiatric social workers, and such other clerical help made available by the next higher commander, and is intended to assist those normal individuals who have correctible maladjustments in adjusting to Army service and to eliminate those mentally unstable individuals who are or may become a distinct liability to military training, discipline, and morale during the early weeks of training.

2. The general functions of the neuropsychiatrist will be as follows:

a. To institute an advisory service assisted by a qualified psychologist and such other personnel, including one or more psychiatric social workers (SSM 265), as may be made available to aid the newly inducted soldier to make a satisfactory adjustment to his military duties.

b. To aid, by professional methods, individuals who have been brought to the neuropsychiatrist's attention, in order to make full use of their training and capabilities or to recommend reclassification of those who are being trained in a skill beyond their capacities.

c. To study and recommend remedial measures for those individuals who manifest behavior problems.

d. To recommend for immediate discharge from the service such men who, because of mental or emotional factors, cannot function adequately or who present a hazard to the other men.

e. To develop a liaison with troop commanders and medical officers for the purpose of instructing and developing a better understanding of the principles of mental hygiene as applied to the military service.

f. To aid in the morale program of the station by the use of the neuropsychiatrist's specialized training and knowledge to give the lectures outlined in WD Circular 45, 1946.

3. Individuals will be referred to the neuropsychiatrist by any one of the following:

- a. Dispensaries.
- b. Classification officers.
- c. Staff sections.
- d. Technical course directors.
- e. Chaplains.
- f. Company commanders.
- g. Provost Marshal.

All requests for action of the neuropsychiatrist will contain, or be accompanied by, a statement of the reasons therefor.

4. The neuropsychiatrist will recommend disposition of the cases referred to him by any one or a combination of the following methods:

- a. Reclassification, where considered advisable.
- b. Special programs, corrective in character, cooperatively developed through conference with directors, company commanders, staff sections, and others.
- c. Psychiatric observation and treatment.
- d. Recommend admission to hospital with view to discharge on certificate of disability for discharge because of disability. (Within this category are psychotics, severe psychoneurotics, epileptics.)
- e. Recommend disposition by a board of officers convened under AR 615-568 and AR 615-569. (Within this category are psychopathic individuals, mentally deficient, chronic alcoholics, drug addicts.)

5. Cases scheduled for action by boards of officers will be handled as provided by pertinent regulations.

(AG 323.3 (13 Aug 46))

III. FUNDS. 1. GENERAL. Policies in the use of funds appropriated for the "Welfare of Enlisted Men" are the responsibilities of the Chief, Special Services Division, and the Chief, Information and Education Division.

a. The projects (WEM funds) which pertain to the Special Services Division are outlined in TM 14-700 and explained in detail in TM 14-707 under the 400 series.

b. The projects (WEM funds) which pertain to the Information and Education Division are also outlined in TM 14-700 and explained in detail in TM 14-707 under the 500 series.

2. USAGE. a. Controlled program. Funds for special services and for information and education activities are budgeted to meet a planned program. Since essential equipment and supplies to meet general requirements are furnished on requisition, funds for local procurement are necessarily limited.

(1) Special services activities include those programs devised for athletics, recreation, and welfare of the individual soldier. Items of supply such as those listed below may be considered a responsibility of the Special Services Division for procurement and issue:

- (a) Phonographs, records, musical instruments, and music supplies.
- (b) Library books and other types of library reading materials, library equipment and supplies.
- (c) Theatrical books, skits, plays, costumes, and technical equipment.
- (d) Athletic and recreational equipment, supplies, and small games.
- (e) Handicraft replacement materials, transport kits, and workshop units.
- (f) Services of hostesses and librarians and assistant librarians as authorized in AR 210-70.

(2) Information and Education Division activities include planning, production, dissemination, and supervision of materials and programs for the information of troops, nonmilitary education of troops, and research on troop attitudes. Items of supply and services listed below may be considered a responsibility of the Information and Education Division:

- (a) Information kits.
- (b) Phonograph equipment for instructional purposes.
- (c) Radio broadcasting and receiving supplies and equipment.
- (d) Text materials for United States Armed Forces Institute.
- (e) Educational manuals.
- (f) Foreign language recordings and manuals.
- (g) Materials and services required in the nonmilitary education program.
- (h) Training of personnel for operation of broadcast systems in hospitals.

b. Local procurement. In addition to those supplies furnished on requisition, funds are available for local procurement under certain conditions:

(1) Request for Special Services funds with justification therefor may be submitted by the Commanding Generals, Army Air Forces, Army Ground Forces, armies (ZI), and the Military District of Washington to the Budget Officer of the War Department through the Chief, Special Services Division. Upon recommendation of the Chief, Special Services Division, the Budget Officer for the War Department will allocate funds to the requesting agencies. Available funds may be requested for--

- (a) Local purchase of athletic and recreational equipment and supplies.
- (b) Payment of salaries of authorized hostesses, librarians, and assistant librarians.

(2) Request for Information and Education funds with justification therefor may be submitted by the Commanding Generals, Army Air Forces, Army Ground Forces, armies (ZI), and the Military District of Washington to the Budget Officer for the War Department through the Chief, Information and Education Division. Upon recommendation of the Chief, Information and Education Division, the Budget Officer for the War Department will allocate such funds to the requesting agencies. Chiefs of administrative and technical services and other agencies under direct control of the War Department may forward requests for Information and Education Division funds with justifications therefore direct to the Chief, Information and Education Division, who upon approval of such request, will make allotment to the requesting agency. Available funds may be requested for:

- (a) Informational and educational materials to implement the information and nonmilitary education program.
- (b) Payment of expenses incident to extension courses conducted by accredited educational institutions or for pay of accredited civilian instructors in off-duty educational program.

3. CONTROL AND DISTRIBUTION OF FUNDS. a. Continental limits of U.S. Funds (WEM) appropriated by Congress are made available by allocation by the Budget Officer for the War Department and control of all fund activities at the allocation level is a function of the Budget Officer for the War Department. With respect to projects under their jurisdiction the Chief, Special Services Division, and the Chief, Information and Education Division, will coordinate with the Budget Officer for the War Department in the allocation of (WEM) funds to the appropriate operating agencies.

(1) The Commanding General, Army Air Forces, may make available to installations under his command funds for authorized special services

- (2) The Commanding Generals, Army Ground Forces, Army Areas, and the Military District of Washington may make available to installations within their commands funds for authorized special service and information and education activities except for the following:
- (a) Class II Installations under the jurisdiction of the Chief, Special Services Division, will receive allotment of funds directly from the Chief, Special Services Division. Chiefs of technical services concerned with carrying out the procurement program with respect to recreational and athletic equipment and supplies will also be given allotments to this effect by the Chief, Special Services Division. Ports of embarkation concerned with urgent and necessary local procurement in connection with transport and hospital ship supply may be given allotments directly by the Chief, Special Services Division.
- (b) Class II Installations under the jurisdiction of the Chief, Information and Education Division, will receive allotment of funds directly from the Chief, Information and Education Division. Chiefs of technical and administrative services and other agencies directly under control of the War Department concerned with information and education activities may be given allotments by the Chief, Information and Education Division. Ports of embarkation concerned with urgent and necessary local procurement in connection with over-sea, transport, and hospital ship supply may be given allotments directly by the Chief, Information and Education Division.

REPRODUCED AT THE NATIONAL ARCHIVES

c. Overseas. In overseas commands and theaters funds will be allocated to the commanding general of the command or theater by the Budget Officer for the Department in accordance with the needs of the command or theater subject to the availability of funds. Commanding generals of commands and theaters may make available from their allocations to their installations the necessary funds for services and/or supplies including local procurement of athletic and informational and/or informational and educational items.

JUSTIFICATIONS. The following situations are considered proper to justify requests for funds pertaining to "Welfare of Enlisted Men":

Special Services Division.

- (1) Newly activated units. Upon receipt of orders activating new units at a post, camp, or station the post commander may request through appropriate command channels funds (WEM) for athletic and/or recreational purposes based on authorized T/O strength at a rate not in excess of 25 cents per enlisted man per year.
- (2) Requirements of funds (WEM) for athletic and recreational equipment for patients in hospitals and convalescent centers will be given special consideration.
- (3) Commanding officers of tactical units operating in the field detached from posts, camps, or stations may be furnished funds (WEM) not necessarily on a per capita basis but depending on the athletic or recreational facilities available. Upon the permanent departure of a tactical unit from the geographical limits of an army area or from under the command of an air forces installation, the unobligated balance of funds (WEM) will be reported through command channels to the fiscal or finance officer from whom received for withdrawal.

b. Information and Education Division. The provisions of the foregoing are equally applicable to Information and Education Division activities.

c. In practically all cases funds (WEM) will be administered by the local fiscal or finance officer and requests therefore should be submitted through command channels clearly segregating justifications pertaining to special services activities and those pertaining to information and education activities.

5. LIMITATIONS. Funds under the subappropriation "Welfare of Enlisted Men" will not be used for--

- a. Procurement of food or refreshments.
- b. Transportation of personnel.
- c. Publication of camp newspapers.
- d. Entertainers fees in the United States.
- e. Construction.
- f. Athletic and recreational equipment for training purposes.
- g. Normal supply items which are a responsibility of a technical service, or
- h. Purchase of trophies or payment of official's fees.

In overseas commands or theaters funds (WEM) are authorized in contracting for services of local entertainers for limited engagements. This authority will be

exercised with discretion and only under a policy approved by the command or theater commander. Entertainers are not to be considered employees of the United States since their services may be procured only on a contract basis.

(AG 112.5 (14 Aug 46))

IV. INDUSTRIAL COLLEGE OF THE ARMED FORCES. Effective as of 14 August 1946, the address of The Industrial College of the Armed Forces is changed from The Pentagon to Building T-5, Army War College, Washington 25, D.C.
(AG 323.31 (15 Aug 46))

V. LANGUAGE AND AREA TRAINING. 1. A long range postwar language and area training program for selected officers of the Army and a limited number of selected enlisted and civilian personnel has been approved.

2. PURPOSE. World War II demonstrated the need within the Army for skilled linguists of many kinds to perform intelligence work, liaison duties with Allied Forces and a tremendous number of duties incident to conducting active operations in foreign countries. This need was largely met by bringing skilled linguists into the Army or conducting short intensive language courses for selected personnel. The disadvantage of this system was that many of the linguists selected lacked the necessary military background required by the jobs to which they were assigned. In order to provide trained staff officers for postwar duties in the Intelligence Division, the Attache System, and military missions to foreign countries and to create a pool of trained linguists for future eventualities, it is planned to conduct a program of language and area training which will produce staff officers fluent in the language of a particular country and thoroughly familiar with the political, geographical, economic, ethnic, and social factors concerning the whole region of which that country is a part.

3. METHOD OF INSTRUCTION. Considerable flexibility has been provided within the program to permit the utilization of civilian institutions, the Naval Intelligence School, study abroad or a combination of these methods which ever provides the most efficient and economical method of obtaining the desired results.

4. QUALIFICATIONS. In order to be eligible for the above training individuals must meet the following requirements:

- a. Volunteer for this type of training.
- b. Efficiency index superior.
- c. Fully qualified in basic arm.
- d. Adapted or qualified for War Department General Staff or military attache duty.
- e. Not over 30 years of age for 4-year courses and 35 for other courses, in grade of captain to colonel inclusive. Exceptions to these requirements may be authorized by the Director of Intelligence for certain specialists who require language training to increase their effectiveness or for individuals who are particularly well qualified for such training.

f. Component.

- (1) Four-year courses. Regular Army.
 - (2) Other courses. Regular Army and category I volunteers.
- g. Possess language aptitude or high scholastic background.

5. DESCRIPTION OF COURSES. Courses vary considerably in length according to the difficulty of the language involved but are all designed to give the student a thorough foundation in both the oral and written language. It is contemplated that the following specific courses will be offered during the coming year:

a. Russian language and area course. Lasts 4 years with first year conducted at a civilian university in the United States and remaining 3 years abroad either in USSR or other countries where similar opportunities for informal contact are available. (Length of this course may be reduced if experience proves it to be feasible.)

b. Russian language course. Lasts 6 months and is conducted at the Naval Intelligence School at Anacostia, Maryland. Instruction will be intensive in nature.

c. Japanese language and area course. Lasts 4 years with first year conducted in the United States at a civilian university or at the Military Intelligence Service Language School and remaining 3 years in Japan.

d. Chinese language and area course. Lasts 4 years. Some of the students will spend the first year at a civilian university in the United States and remaining 3 years in China, and the remainder will spend the 4 years in China.

e. Portuguese language course. Lasts 4 months and will be conducted at the Naval Intelligence School, Anacostia, Maryland. Instruction will be intensive in nature.

f. Spanish language course. Lasts 3 months and will be conducted at the Naval Intelligence School, Anacostia, Maryland. Instruction will be intensive in nature.

g. In addition a need from time to time for a few linguists fluent in one of each of the languages listed below will exist. Courses would probably be of 1 year's duration and be arranged at an appropriate civilian institution or abroad:

- Arabic
- Greek
- Hungarian
- Italian
- Persian
- Turkish

6. APPLICATIONS. Officers interested in being considered for one of the above courses will submit their applications through channels to the headquarters of their major force or technical service, who will forward the application to the Director of Intelligence, Attention, Chief, Training Group, with a statement as to the officer's availability for assignment. A commander receiving an application for attendance at one of these courses will indicate by indorsement that the applicant has been interviewed by a senior field officer and that he has outlined to the applicant the results the War Department expects to achieve through this detail.

(AG 350.03 (13 Aug 46))

VI. PARACHUTES AND PARACHUTE JUMPS. 1. USE OF PARACHUTES. Occupants of Army aircraft will be equipped with and wear the harnesses of parachutes on all flights, except as follows:

a. The employment or nonemployment of parachutes by airborne troops transported by aircraft in theaters of operations will be the responsibility of the theater commander.

b. In transport type aircraft, parachute harnesses need not be worn after cruising altitude has been reached, but must be in a position to be readily accessible.

c. Parachutes are authorized, but not required, on helicopter flights that exceed an altitude of 750 feet.

In commercial types of aircraft procured "off-the-shelf" by the Army Air Corps in which provisions have not been made for the use of parachutes, instructions will be issued in the technical orders covering such aircraft prescribing means for compliance with this circular.

PARACHUTE JUMPS. Parachute jump or jumps by personnel from Army aircraft, except in case of emergency, will be made only when such jumps are-- Required for a prescribed course of training.

Necessary for unit training of parachute units.

A part of field exercises or maneuvers of parachute units.

Necessary to implement an established development program and are authorized by the Commanding General, Air Materiel Command, for jumps made within the continental United States.

Authorized by theater commanders for jumps made outside the United States.

Authorized by the Commanding General, Army Air Forces, or the Commanding General, Army Ground Forces.

(AG 452.161 (7 Aug 46))

VII. PHOTOGRAPHER. 1. PURPOSE: The purpose of this circular is to describe the two authorized photographic identification cards, and to prescribe their use.

2. WD AGO FORM 11-176, OFFICIAL U. S. ARMY PHOTOGRAPHER'S IDENTIFICATION CARD. a. Authorization and eligibility. This card is only authorized to be issued to photographic personnel who are authorized to wear the "Official U.S. Army Photographer" sleeve insignia, in accordance with section II, WD Circular 72, 1946.

b. Description. (See fig. 1.) The card is yellow, 3 3/4 inches long by 2 1/2 inches wide, printed on both front and back. It will be laminated.

OFFICIAL HEADQUARTERS	
THIS CARD CERTIFIES THAT	
(NAME)	(FULL NAME)
IS AN	
OFFICIAL U. S. ARMY PHOTOGRAPHER	
He WILL NOT be interfered with in the performance of his official photographic duties.	
BY COMMAND OF	
(SIGNATURE)	
TO ALL UNIT COMMANDERS	
You are directed to extend all necessary cooperation to the authorized bearer of this card to enable him to carry out his duties as an official U. S. Army photographer. Requests for photographic service will be made only through established channels, as this photographer has been assigned specific missions. Since all photographs made by him will be censored in accordance with regulations, the photographing by him of military activities and facilities is not a violation of security.	
WARNING	
This card is issued for official use of the holder designated herein. Its use by any other person is unlawful and will result in severe penalties.	
ARMY SERIAL NO.	
VOID AFTER	
CARD NO.	
WD AGO FORM 11-176	

Figure 1. WD AGO Form 11-176.

Figure 1a. Same form (back)

3. WD AGO FORM 11-197, SPECIAL PHOTOGRAPHIC PERMIT. a. Authorization. The special photographic permit may be authorized to any individual at the discretion of the appropriate major commander, for use within the area under his jurisdiction, and subject to such restrictions as he may see fit to impose. See section V, WD Circular 365, 1944, section IV, WD Circular 250, 1945, section III, WD Circular 156, 1946, and AR 380-5 (par. 19).

b. Description. (see fig. 2.) The permit is a white card 4 inches long by 3 3/4 inches wide, printed on the front only.

c. Suggested use. The permit card may be issued as a temporary permit to photographic personnel assigned to photographic duties and who will later presumably be designated to wear the official U.S. Army photographer's sleeve insignia and carry WD AGO Form 11-176 as provided in paragraph 2, pending security clearance, permanent assignment to an organization, or during apprenticeship. It may be issued to military or civilian personnel authorized to perform limited official photography, or who otherwise do not qualify to carry the WD AGO Form 11-176. It may be issued to military or civilian personnel for the performance of personal photography in restricted areas, for limited periods (such as for specific ceremonies, visits of important personages, entertainments, etc.), limited areas, or under any or no specific restrictions when so desired by the major commander.

OFFICIAL HEADQUARTERS		
WD.	VOID AFTER	(Place photograph here)
THIS IS TO CERTIFY THAT		
(Name and Grade, ASN, or Civilian Status)		
IS AUTHORIZED TO PHOTOGRAPH MILITARY SUBJECTS SUBJECT TO EXISTING SECURITY REGULATIONS, AND THE FOLLOWING RESTRICTIONS:		
SIGNATURE	BY COMMAND OF	HAIR
		EYES
		WEIGHT
	Adjutant	BIRTH
WD AGO FORM 11-197 SPECIAL PHOTOGRAPHIC PERMIT		
1 AUG 1946		

Figure 2.

4. RECORDS: Issuing agencies will maintain appropriate records as to the issue of the WD AGO Forms 11-176 and 11-197, respectively, and will take necessary measures to insure that cards are turned in and destroyed upon expiration, or upon transfer of the authorized bearer to another major command, or duty assignment.

5. WD AGO Form 11-197 will be available through normal supply channels on or about 3 September 1946. (AG 200.2 (6 Jun 46))

BY ORDER OF THE SECRETARY OF WAR:

OFFICIAL:
EDWARD F. WITSELL
Major General
The Adjutant General

DWIGHT D. EISENHOWER
Chief of Staff